

WESTSIDE UNITARIAN UNIVERSALIST CHURCH POLICIES AND PROCEDURES

INCLEMENT WEATHER POLICY

SECTION 11

- I. During the work week, the church will follow the policy of the Fort Worth ISD. Any day the schools are closed due to bad weather, all church meetings and activities will be canceled.
- II. During the weekend, the decision about whether to cancel church activities or Sunday services will be made by the Board President. The Board President shall make this decision after consulting with the Sunday speaker, the worship leader, DRE (or designated replacement for the day), and chair/organizer of an activity scheduled that day.
- III. Once the decision has been made to cancel services and/or activities, the Board President shall send an email to the membership mailing list announcing the closure and have an announcement posted on the church's web site. The Board President shall also have the church's voicemail message updated. The Board President may delegate other capable individuals to carry out these tasks.
- IV. In the event that the Board President is out of town or otherwise unavailable, the Vice President shall assume these responsibilities. In the event that the Vice President is unavailable, the Board Secretary shall assume these responsibilities.
- V. If there is no cancellation announcement on the web site, sent via email or on the church voice mail, members may conclude that the activities or services will be held.
- VI. Members should keep in mind that this policy cannot cover every possible scenario. Therefore, members are welcome to use their own judgment as to whether it is safe to be on the roads.
- VII. The Chaplain Corps will ensure that a poster will be displayed during the winter season by the welcome desk stating our policy. Likewise, the Chaplain Corps will ensure that reminder notices of this policy will be published during the winter season in the OOS announcements, Weekly Web, and newsletter – with language similar to that of the poster.